Final Report (Sample)

Company Name: _____
Provider Name: _____
Award Amount: _____
Date of Project Completion: _____
Has match requirement been met? _____Are there outstanding invoices to provider? _____

I. Technical Progress

Summarize the technical progress of your project during the period of BFTP support. Specify the milestones for the project and describe how targeted goals and objectives were met. Identify activities which may require further time or resources. Include photographs of new devices, equipment. Use up to two pages.

II. Commercialization

Provide information on commercialization activities related to the project. Identify the estimated date of commercialization. Provide any additional information that may be relevant to the commercialization of your product. Use up to two pages.

III. Other Assistance

Indicate areas in which your firm may need assistance in order to successfully commercialize your product. Please be specific. In particular, indicate if you intend to seek seed stage capital funding from the Ben Franklin Technology Partners or another source.